

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

APPROVED 8/10/22

REGULAR MEETING..... July 20, 2022 12:00 P.M

LOCATIONAcademy for Staff Development 1900 River Road West, Crozier, Virginia

PRESIDING.....Vernie Francis, Chairman

BOARD MEMBERS PRESENT: The Honorable Vernie Francis, Chairman
 The Honorable Charles Jett
 Cleopatra Lightfoot-Booker, PsyD
 Amanda Trent
 Michael Carrera
 Anita Maybach, MD

BOARD STAFF PRESENT: Ryan C. McCord, Executive Director
 Tawana Ferguson, Jail Inspector
 Paul Beaupre, Jail Inspector
 John Rock, Jail Death Investigator
 Alison Lautz, Jail Death Investigator
 Gerald Olson, Architect
 Alexis Simpson, Executive Secretary
 Kathleen Beatty, Legal Intern
 Colleen Maxwell, Policy Analyst

GUEST PRESENT: Stacie Sessoms, Attorney General’s Office
 Major Jim Pritchett, Chesterfield County Sheriff’s Office

CALL TO ORDER

Chairman Francis called the meeting to order at 12:00 p.m.

DETERMINATION OF QUORUM

Chairman Francis determined there was a quorum present.

RECESS

Upon a motion by Mr. Carrera with a second by Sheriff Jett, the members recessed for lunch at 12:15 p.m.

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

RECONVENE

Chairman Francis reconvened the meeting with a call to order at 12:50 p.m.

APPROVAL OF MARCH BOARD MINUTES

The May 18, 2022 minutes were approved by motion of Sheriff Jett, seconded by Mr. Carrera.

PUBLIC COMMENT PERIOD

No one present to offer comments.

PRESENTATIONS

None.

JAIL REVIEW COMMITTEE

Sheriff Jett read the motion below as follows:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

- i. 20-0027
- ii. 21-0042
- iii. 21-0047
- iv. 20-0999
- v. 21-0065
- vi. 21-0016
- vii. 21-0008

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

Sheriff Jett read the motion below as follows:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

- i. 21-0001
- ii. 20-0033
- iii. 20-0034
- iv. 20-0035

CORRECTIONAL SERVICES

Compliance, Certification and Accreditation

Tawana Ferguson - Certifications Report Presentation – Ms. Ferguson reported that three audits were conducted since the last Board meeting; however, none of the facilities received 100%

ADDITIONAL ITEMS FOR DISCUSSION/BOARD MEMBER COMMENT

Chairman Francis announced a special meeting for the purpose of Board Member Orientation and discussion of a proposed construction project at Loudoun County Adult Detention Center. The meeting will be held on August 10, 2022 at 9:30 a.m. at the Academy for Staff Development at 1900 River Road West, Crozier, Virginia.

Chairman Francis also announced that due to expiration of terms of members of the Board, officer positions were vacated. A nominating committee consisting of those members present offered the following: Sheriff Francis to continue as Chairman; Sheriff Jett to serve as Vice Chairman; and Dr. Booker to serve as Secretary.

Upon a motion by Mr. Carrera with a second by Dr. Maybach, an election was conducted and all members unanimously approved the slate of officers presented.

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Chairman Francis and duly seconded, the meeting was *adjourned*.

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**